

Encryption Plus® CD-ROM 4.0 User Guide

IMPORTANT NOTE:

If you are experiencing problems with accessing an encrypted CD-ROM or have forgotten your password, please contact the person or organization who sent you the CD-ROM.

About Encryption Plus® CD-ROM for Windows 95/98/NT

Encryption Plus® CD-ROM (EP CD-ROM) is an encryption application designed for organizations that distribute CD-ROMs.

Using EP CD-ROM technology, the EP CD-ROM administrator can encrypt proprietary information, transfer this data to a CD-ROM, and then distribute the CD-ROM with full assurance that only authorized users will be able to access the protected data.

EP CD-ROM provides this state-of-the-art protection by implementing a compact, fast decryption engine on the user's workstation (Workstation Authentication) or directly on a CD-ROM (CD-ROM Authentication or CD-ROM Remote Activation). This "smart" EP CD-ROM decryption engine gives only those users with the correct password the ability to read the encrypted CD-ROM data. The decryption is on-the-fly and transparent to the user.

When data is encrypted with EP CD-ROM, users can still read the directory and file names. However, the directory and files can only be opened and viewed by the authorized user.

System Requirements

EP CD-ROM system requirements are the same as those required to support a standard Windows 95/98/NT configuration. If your computer is running Windows 95/98/NT applications now, you should have no problems using EP CD-ROM.

CD-ROM Authentication Password

In order to access the encrypted CD-ROM, enter the password provided to you. If you have forgotten the password, contact the person who sent you the CD-ROM.

After you enter the password, the decryption engine will be loaded and you will be able to

access the files on the CD-ROM. Decryption will take place on-the-fly, you will not need to take any further steps to access the information.

To end your session and to prevent unauthorized access to the CD-ROM, right-click on the EP CD-ROM icon located in the status area and select Close. This will disable the decryption engine.

Note: If the CD-ROM has an expiration date, EP CD-ROM will detect changes in your PC's system date and deny access. The system date can be adjusted; however, it must be changed back to the original date before starting EP CD-ROM. Contact the person who sent you the CD-ROM if you are unable to re-establish access.

Remote Activation Password

In order to activate the decryption engine so that you can access the data on this protected CD-ROM for the first time:

1. Double-click the automang.exe icon on the CD-ROM.
2. Contact the help desk or technician at the phone number listed in the message box on your screen **OR** go to the web site listed in the message box.
3. The technician or web site will ask you to provide the 24-character code shown on your screen.
4. A separate program will be run to generate an activation code. The activation code is 72 characters long, be sure to take careful note of the numbers.
5. Enter the activation code in the spaces provided.
6. Click OK.

You will now be able to access the CD-ROM without entering a password when you double-click the automang.exe icon. If other CD-ROMs are made for you with the same administrator Privacy Code and Master Password, you will also be able to access them by double-clicking automang.exe.

To end your session and to prevent unauthorized access to the CD-ROM, right-click on the EP CD-ROM icon located in the status area and select Close. This will disable the decryption engine.

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Workstation Authentication Daily Use

After you have successfully installed the EP CD-ROM user program and entered the correct password (if required), the decryption engine will be loaded and you will be able to access the files on the CD-ROM. Decryption will take place on-the-fly, you will not need to take any further steps to access the information. You will be able to access all CD-ROMs created by the administrator with the same Privacy Code.

To end your session and to prevent unauthorized access to the CD-ROM, right-click on the EP CD-ROM icon located in the status area and select Close. This will disable the decryption engine.

Workstation Authentication Password

The administrator has required you to use a password to log on to the EP CD-ROM user program. The first password you enter should have been provided to you by the administrator or technician.

You will be prompted to change your user password after you enter the initial password. Be sure to write it down and keep it in a safe place.

Workstation Authentication Installation

Note: First time installation of the Workstation Authentication program on Windows NT requires a Windows NT Administrator log on. This administrator log on is only required for the initial run of the Workstation Authentication program on the user's workstation.

1. You must have access to the Workstation Authentication User Install program created by the EP CD-ROM administrator. In addition, if the administrator has chosen to require an access password, you will need access to the temporary password assigned by the administrator.
2. If the User Install program is on a diskette, click Start and then Run. Type in A:\setup.exe from the EP CD-ROM Program Disk. If the User Install program has been copied to a network drive, at the Windows desktop, click Start and then Run. Browse to the appropriate path for the EP CD-ROM setup.exe file.

3. The setup program will create a folder on your workstation and copy files into this directory. You will receive a confirmation message when the install is completed.
4. After you have installed the Workstation Authentication program, we recommend that you restart your computer. If the Administrator has required that you enter a password to access encrypted CD-ROMs, you will be prompted to enter the temporary password. Then you will be prompted to enter your own, personalized password. You will need to enter this password each time you restart your system. After you have entered correct password, the Workstation Authentication program will load the EP CD-ROM decryption engine.
5. After the EP CD-ROM decryption engine has loaded, a message will appear informing you that the EP CD-ROM protected CD is now accessible.

To Uninstall EP CD-ROM Workstation Authentication

EP CD-ROM can be removed from your workstation using standard Windows Add/Remove procedures.

1. From the Windows Desktop, click Start>Settings>Control Panel.
2. At the Control Panel window, double-click on Add/Remove Programs.
3. At the Add/Remove Programs Properties window in the Install/Uninstall Tab, select Encryption Plus for CD-ROM. Click Add/Remove. This will automatically remove the program files and directory from your workstation. Click OK when the process is complete.

Need Further Assistance?

If you are experiencing problems with accessing an encrypted CD-ROM or have forgotten your password, please contact the person or organization who sent you the CD-ROM.